



Florida State University
Academic Diving Program
Dive Plan Submittal Form



DSO Signature					
Dive Details					
Dive Plan Submitted by			Date Submitted		
Principal Investigator			Lead Diver		
Proposed Expedition Dates	Start		End		
Is this a Sponsored Project?			Sponsored Project #		
Proposed # of Dives			Proposed # of Divers		
General Dive Site Location			Maximum Depth		
Will this Plan Involve (check all that apply)					
<input type="checkbox"/>	Boats or larger vessels	<input type="checkbox"/>	Specialty Diving	<input type="checkbox"/>	Non-FSU personnel
<input type="checkbox"/>	Multiple days of diving	<input type="checkbox"/>	Flying after Diving	<input type="checkbox"/>	Science Divers in Training
<input type="checkbox"/>	Decompression Diving	<input type="checkbox"/>	International Travel	<input type="checkbox"/>	Mixed Gases
General Dive Plan Considerations					
<ul style="list-style-type: none">In the interest of the dive team, it is expected that any diver who feels ill or has reasonable cause to believe they have been exposed to the Corona SARS-CoV-2 virus will exclude her/himself from diving operations until receiving medical clearance to dive.					
<ul style="list-style-type: none">All divers must be familiar with the <i>FSU Standards for Scientific Diving Manual</i>.					
<ul style="list-style-type: none">The Lead Diver is responsible for making and communicating decisions on in water details of this dive plan including dive buddy assignments and tasks, goals and objectives, maximum depth(s) and bottom time, gas management, entry, exit, descent and ascent procedures, perceived environmental and operational hazards and mitigations, emergency and diver recall procedures.					
<ul style="list-style-type: none">Any diver has the right to refuse to dive without fear of penalty if he or she feels the conditions are unsafe or unfavorable OR the dive violates the precepts of their training OR the regulations of the <i>FSU Standards for Scientific Diving Manual</i>.					
<ul style="list-style-type: none">It is the responsibility of each diver to terminate the dive, without fear of penalty, whenever he or she feels it is unsafe to continue the dive, unless it compromises the safety of another diver already in the water.					
<ul style="list-style-type: none">All Dive plans MUST be based on the competency of the least experienced diver.					
<ul style="list-style-type: none">Absolutely No Solo Diving is allowed.					
<ul style="list-style-type: none">An Emergency Management Plan MUST be completed for each expedition including the following: emergency contact information (including name, relationship, and telephone number) for each diver, nearest recompression chamber, nearest accessible hospital and anticipated means of transportation.					

Dive Plan Diving Roster and Emergency Contacts						
Diver Name		Depth Rating ¹	Phone Number	Emergency Contact		
				Name	Relation	Phone #
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

¹ Depth ratings are subject. If you're unsure of a depth rating contact the DSO. See Standards section 4.0 for details.

Purpose of Dives

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Operation Plan

Boat/Vessel Names		On Site Emergency Comms (ex. Cell Phone, VHF Radio)				
Estimated Depth		Estimated Bottom Time				
Dive Tables Used		Dive Computers Used				
Specific Diving Locations						
Decompression schedules and repetitive dive plans (attach dive profile worksheet if necessary)						
Diving work plans (attach detailed explanation if necessary)						
Nitrox, or mixed gases (include percentages)						
Tools or specialized equipment (diving sleds, scooters, drills, surface supply, hookah, tethers, etc.)						
Hazardous Conditions Anticipated: (i.e., cold water, low visibility, extreme currents, extreme depths)						
Safety Equipment: (check all that apply)	First Aid Kit		Emergency Oxygen		Dive Flag	
Others:						

International Travels

Attach a copy of all itineraries, including flight times and accommodations with contact information.

Contacts in Country	
U.S. Consulate or Embassy	

Emergency Management Plan

A diving accident victim could be any person who has been breathing air underwater regardless of depth. It is essential that emergency procedures are pre-planned, and that medical treatment is initiated as soon as possible. The following procedures provide guidance for dealing with emergencies that arise in the course of compressed-gas diving. They do not substitute for project supervisors and participants using good judgment. Further, they cannot account for all possible situations. Proper emergency actions rely upon sound training, sound judgment, and rapid response.

It is the responsibility of the Lead Diver for each project or dive to establish effective diving emergency procedures for the local diving operations, including evacuation and medical treatment. Divers must report all injuries to the Diving Safety Officer.

General Procedures

1. Make appropriate contact with victim or rescue as required.
2. Establish (A)irway (B)reathing (C)irculation or (C)irculation (A)irway (B)reathing as appropriate
3. Stabilize the victim
4. Administer emergency oxygen, if appropriate (in cases of Decompression Illness, or Near Drowning).
5. Call 911 or local Emergency Medical System (EMS) for transport to nearest medical treatment facility. Explain the circumstances of the dive incident to the evacuation teams, medics and physicians. Do not assume that they understand why 100% oxygen may be required for the diving accident victim or that recompression treatment may be necessary.
6. Contact Divers Alert Network Emergency Hotline (+1 919 684 9111)
7. Notify the Diving Safety Officer. If the Diving Safety Officer is not immediately available contact FSU EH&S.
8. If possible, complete the following actions:
 - a. Take notes of how the incident occurred, and all response measures taken, including a time table of actions;
 - b. Isolate the victim's equipment for inspection by the DSO and authorities;
 - c. Manage the accident scene for crowd control. Assign someone to keep bystanders from interfering.
 - d. Make statements regarding the incident only to University and EMS/Medical personnel. University representatives shall be responsible for providing information to the media.
9. As soon as possible, the FSU Diving Safety Officer prepares a diving incident report, including facts of the injury and treatment rendered, and statements from pertinent witnesses. A copy of this report shall be forwarded to the FSU Diving Control Board, the FSU Department of Environmental Health & Safety, the FSU Coastal and Marine Laboratory's Human Resources personnel, and to AAUS or the National Institute for Occupational Safety and Health (NIOSH), depending on the nature of the operation.

Emergency Contact Information

To be completed by Lead Diver

Nearest Hospital	
Nearest Recompression Chamber	
Anticipated Means of Transport	

Emergency Management Contact Information

FSU Diving Safety Officer (DSO)

Christopher Peters
Office: (850) 697-2078
Mobile: (850) 559-8107

Divers Alert Network (DAN)

Emergency Hotline: (919) 684-9111
Medical Information: (919) 684-2948

Capital Regional Medical Center

Hyperbaric Medicine
2626 Capital Medical Blvd
Tallahassee, FL 32308
Phone: (850) 325-5000
Chamber: (850) 325-4542

Weems Memorial Hospital

135 Avenue G
Apalachicola, Florida 32320
Main: (850) 653-8853

United States Coast Guard

Panama City, FL
VHF Channel 16
850-234-2377

Florida Fish and Wildlife Dispatch

Dispatch: (850) 245-7716

FSU University Health Services

960 Learning Way
Tallahassee, FL 32306
Info: (850) 644-6230

FSU Office of Human Resources

Adline Norwood
(850) 645-2731

FSU Office of General Counsel

Audrey Wilson
(850) 644-4440

FSU Coastal and Marine Laboratory

Dr. Felicia Coleman
FSUCML Director
(850) 697-4120

FSU Environmental Health and Safety

Laymon Gray
(850) 645-2279

Dive Plan Approval

I certify that this dive plan has been completed in compliance with the Florida State University Diving Control Board policies and procedures. I further certify that all information provided in this plan is true and correct to the best of my knowledge.

All dive logs related to this plan should be returned to the Diving Safety Officer or designee within one week following completion of the planned dives(s). Individuals, within the same period, should enter their dives onto the AAUS website.

Principal Investigator

Print Name		Signature	
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Dive Team Leader

Print Name		Signature	
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SPACE BELOW FOR FLORIDA STATE UNIVERSITY ACADEMIC DIVING PROGRAM ONLY

Dive Plan Approved By

Name & Title		Signature	
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Approved Amendments