



ACADEMIC DIVING PROGRAM

DIVISION OF RESEARCH

Dive Plan Submittal Form

Dive Details					
Lead Diver		Date Submitted			
Principal Investigator		Project #			
Expedition Start		Expedition End			
# of Dives		# of Divers			
Location		Maximum Depth			
Will this Plan Involve (check all that apply)					
☐	Boats or Vessels	☐	Specialty Diving	☐	Non-FSU Personnel
☐	Multiple Dive Days	☐	Flying after Diving	☐	Divers-in-Training
☐	Decompression Diving	☐	International Travel	☐	Mixed Gases
Purpose of Dive(s)					

General Dive Plan Considerations
All divers must be familiar with the FSU Standards for Scientific Diving Manual. The Lead Diver is responsible for 1) ensuring dives are conducted in accordance with Section 2.0., 2) ensuring all dive team members possess current authorization and are qualified for the type of diving operation, 3) coordination with other known activities in the vicinity that are likely to interfere with diving operations, 4) ensuring safety and emergency equipment is in working order and at the dive site, 5) suspending diving operations if in their opinion conditions are not safe, and 6) reporting to the DCB, through the DSO, any physical problems or adverse physiological effects of divers, including symptoms of pressure-related injuries. Any diver has the right to refuse to dive without fear of penalty if he or she feels the conditions are unsafe or unfavorable OR the dive violates the precepts of their training OR violates the regulations of the FSU Standards for Scientific Diving Manual. It is the responsibility of each diver to terminate the dive, without fear of penalty, whenever he or she feels it is unsafe to continue the dive, unless it compromises the safety of another diver already in the water. All Dive plans MUST be based on the competency of the least experienced diver.

Roster and Emergency Contacts

Diver Name		Lead Diver	Depth Rating ¹	Phone Number	Emergency Contact		
					Name	Relation	Phone #
1		☐					
2		☐					
3		☐					
4		☐					
5		☐					
6		☐					
7		☐					
8		☐					
9		☐					
10		☐					
11		☐					
12		☐					
13		☐					
14		☐					
15		☐					
16		☐					
17		☐					
18		☐					

Notes:

¹ Depth ratings are subject to change. If you are unsure of a depth rating, contact the DSO. See Standards section 4.0 for details.

Operation Plan						
Specific Diving Location(s)						
Dive Type	Scuba	☐	Hookah	☐	Other	
Estimated Depth(s)			Estimated Bottom Time(s)			
Deco Monitoring (ex. Tables, Computer model)			Nitrox FO2			
Boat/Vessel Name(s)						
Tools or specialized equipment: (ex. DPVs, drills, metal detector, dredge, tethers)						
Hazardous Conditions Anticipated: (ex., cold water, low visibility, extreme currents, extreme depths)						
Safety Equipment: (check all that apply)	First Aid Kit	☐	Emergency O2	☐	Dive Flag	☐
Others:						

International Travels	
Attach a copy of all itineraries, including flight times and accommodations with contact information.	
Contacts in Country	
U.S. Consulate or Embassy	

Emergency Management Plan

A diving accident victim could be any person who has been breathing air underwater regardless of depth. It is essential that emergency procedures are pre-planned, and that medical treatment is initiated as soon as possible. The following procedures provide guidance for dealing with emergencies that arise during compressed-gas diving. They do not substitute for project supervisors and participants using good judgment. Further, they cannot account for all possible situations. Proper emergency actions rely upon sound training, sound judgment, and rapid response.

It is the responsibility of the Lead Diver for each project or dive to establish effective diving emergency procedures for the local diving operations, including evacuation and medical treatment. Divers must report all injuries to the Diving Safety Officer.

General Procedures

1. Make appropriate contact with victim or rescue as required.
2. Establish (A)irway (B)reathing (C)irculation or (C)irculation (A)irway (B)reathing as appropriate
3. Stabilize the victim
4. Call 911 or local Emergency Medical System (EMS) for transport to nearest medical treatment facility. Explain the circumstances of the dive incident to the evacuation teams, medics and physicians. Do not assume that they understand why 100% oxygen may be required for the diving accident victim or that recompression treatment may be necessary.
5. Administer emergency oxygen or AED if appropriate.
6. Contact Divers Alert Network Emergency Hotline (+1 919-684-9111)
7. Notify the Diving Safety Officer (850-559-8107). If the Diving Safety Officer is not immediately available contact FSU EH&S (850-645-2279).
8. If possible, complete the following actions:
 - a. Take notes of how the incident occurred, and all response measures taken, including a timetable of events and actions.
 - b. Isolate the victim's equipment for inspection by the DSO and authorities.
 - c. Manage the accident scene for crowd control. Assign someone to keep bystanders from interfering.
 - d. Make statements regarding the incident only to University and EMS/Medical personnel. University representatives shall be responsible for providing information to the media.
9. As soon as possible, the FSU Diving Safety Officer prepares a diving incident report, including facts of the injury and treatment rendered, and statements from pertinent witnesses. A copy of this report shall be forwarded to the FSU Diving Control Board, the FSU Department of Environmental Health & Safety, the FSU Coastal and Marine Laboratory's Human Resources personnel, and to AAUS or the National Institute for Occupational Safety and Health (NIOSH), depending on the nature of the operation.

Emergency Management Contact Information

To be completed by Lead Diver

On Site Emergency Comms (ex. Cell Phone, VHF Radio)	
Shore Contact	
Local Emergency Services	
Nearest Hospital	
Nearest Recompression Chamber	
Anticipated Means of Transport	

Emergency Services Information

Divers Alert Network

Emergency Hotline: (919) 684-9111

Medical Info Line: (919) 684-2948

HCA Florida Capital Hospital

2626 Capital Medical Blvd

Tallahassee, FL 32308

Phone: (850) 325-5000

United States Coast Guard

Panama City, FL

VHF Channel 16

Phone: (833) 663-8724

Springhill Medical Center

Hyperbaric Oxygen Therapy

3719 Dauphin Street

Mobile, AL 36608

Phone: (251) 460-5259

Phone: (251) 344-9630

Florida Fish and Wildlife Dispatch

Franklin County: (850) 245-7716

FSU Coastal and Marine Laboratory

ADP: (850) 645-3471

Marine Ops: (850) 645-3470

Main: (850) 645-3474

Advent Hospital Orlando

Hyperbaric Medicine Center

601 East Rollins Street

Orlando, FL, 32803

Mariner's Hospital,

Florida Keys Hyperbaric Medicine

91500 Overseas Highway

Tavernier, FL

(305) 434-3000

Academic Diving Program Incident Call Tree



Dive Plan Approval

I certify that this dive plan has been completed in compliance with the Florida State University Diving Control Board policies and procedures. I further certify that all information provided in this plan is true and correct to the best of my knowledge.

All dive logs related to this plan should be returned to the Diving Safety Officer or designee within one week following completion of the planned dives(s). Individuals, within the same period, should enter their dives onto the AAUS website.

Principal Investigator

Print Name		Signature	
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Dive Team Leaders

Print Name		Signature	
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Print Name		Signature	
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Print Name		Signature	
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SPACE BELOW FOR FLORIDA STATE UNIVERSITY ACADEMIC DIVING PROGRAM ONLY

Diving Control Board Chair

Print Name		Signature	
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Diving Safety Officer

Print Name		Signature	
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FSU Dive Plan #	
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Approved Amendments and Contingencies